

COMPANY NEWS

DBS

More and more schools are requiring more frequent checks on our DBS certificates and photo ID.

Please ensure you keep your DBS and ID with you so that it is available to be checked on any day that you work.

Schools will only accept the original version which is posted directly to your home address. Please note that DBSs are not replaceable and once issued, if you lose it you will need to pay for a new one. Please ensure you keep your DBSs safe and clean in a protective sleeve and notify us immediately if you find you have lost it as you may not be able to work until a new DBS is issued.

ASC CERTIFICATES AND FLYERS

It's certificate and camp flyer time at our after school clubs! Some of you will have received your allocations already if clubs finish this week, but if your clubs finish next week, the Marketing Team will be in touch over the next few days to let you know when your certificates and flyers are ready for collection.

Once they're available, please collect them right away and make sure they're distributed across all your clubs in your last session of the term.

AND THE CIC KEEPS GROWING!

And another school for the CIC starting after Easter! Ryan will be leading PE lessons for Reception and Year 1 followed by a lunch club for Year 1 and 2 at Forster Park Primary. Our outreach really is growing with the CIC and more and more children are benefitting from it which is fantastic!

STAFF FEEDBACK

Head over to our staff page to check out our latest set of staff feedback! We have a lovely bunch of feedback from before and during camp, with more flowing in so do have a read!

Whether it be going above and beyond for a child, supporting a colleague or coming up with something new and exciting! Please share your positives (and suggestions for change) through our feedback forms: <https://munchkinsports.com/internal-staff-feedback/>

CAMP STAFFING

All camp staffing for Easter has now been published. Please check When I Work and confirm all your shifts. Summer Term 1 staffing for weekends and after school clubs will be published shortly and you will also shortly receive an email from Staffing requesting your availability for May, Summer, October and Christmas camps. Please keep an eye on your emails and action accordingly.

MAGIC BOOKING TRAINING

By the end of this week all Camp Managers, Assistant Managers, Camp Administrators and Wraparound Managers will have received training on MagicBooking, the new booking system that we will be using for holiday camps from Easter and Wraparound Care from the Summer Term. Following your training please can we ask that you spend some time on the booking portal getting familiar with it so you know how to use it ahead of Go Live. You will need to know:

- How to access your register
- How to mark people 'in'/'out' or 'absent'
- How to access child and parent information including medical information, consents and collection passwords

If you have any questions or queries please contact Katie Lewty or the Admin Team.



**WEEK COMMENCING
16TH MARCH 2026**

**SAFE, PROFESSIONAL,
FUN!**

